

Government of Andhra Pradesh
Department of Archaeology & Museums



RFP TENDER for

Shifting of the bifurcated antiquities from the State
Museum, Public Gardens, Hyderabad to the Bapu
Museum, Vijayawada

ESTIMATED COST: Rs. 19,41,690 (Including of all Taxes)

Office of the Commissioner, Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum,
MG Road, Vijayawada,
Andhra Pradesh 520002.

Email: tappal-mus@ap.gov.in

Ph. No. 0866-2577986

<http://aparchmuseums.nic.in/>

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DISCLAIMER

The information contained in this tender document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this tender and such other terms and conditions subject to which such information is provided.

This tender is not an agreement or an offer by the Authority to the prospective Applicants or any other person. The purpose of this tender is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this tender. This tender includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Agency. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This tender may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this tender. The assumptions, assessments, statements and information contained in this tender may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this tender and obtain independent advice from appropriate sources.

The information provided in this tender to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the tender and any assessment, assumption, statement or information contained therein or deemed to form part of this tender or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature, whether resulting from negligence or otherwise however caused, arising from reliance of any Applicant upon the statements contained in this tender. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this TENDER.

The issue of this tender does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Agency and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever and cancel the entire bidding process.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Schedule of Bidding Process

Department of Archaeology & Museums, invites technical and financial proposals from prospective bidders for the “**Bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada**” in accordance with the conditions and manner prescribed in the tender document. Prospective bidders are advised to study the tender document, available at <http://aparchmuseums.nic.in>, carefully before submitting their proposals in response to the tender. Submission of proposal in response to this tender shall be deemed to have been done after careful study and examination of this document.

Important Dates and Information:

Sl.No	Information	Details
1	Date of Issue of tender Document	12/09/2023
2	Site Visit (during office hours)	13/09/2023 to 25/09/2023
4	Last date of proposal submission	26/09/2023, 15.00 hrs
5	Bid Opening	26/09/2023, 16.00 hrs

1. INTRODUCTION

1.1. Department of Archaeology & Museums

The Department is making efforts to protect Archaeology and Architectural significance under the A.P. Ancient & Historical Monuments & Archaeological Sites & Remains Act (A.P. Act VII of 1960) for posterity. Conservation works are undertaken in a phased manner. Previously, the Department was implementing a centrally sponsored Non-Plan scheme i.e., registration of antiquities under the Antiquities & Art Treasures Act of 1972 and assisting in the AMSAR act 2010 to the Archaeological Survey of India.

1.2. Objective

The As part of the bifurcation of Antiquities between two States as per the provisions of the A.P. Reorganization Act, 2014, it was necessary to distribute Antiquities which belongs exclusively to Andhra Pradesh and also distribute purchased objects, gift objects and other collection from all over the Andhra Pradesh like stone sculptures, coins, bronzes, copper plates, Palm leaves, and other antiquities as on population bases i.e., 58.32% of Bifurcation Act.

Both State Departments identified 56,198 (List enclosed) antiquities belonging to Andhra Pradesh which are presently stored in the Telangana State Museum, Hyderabad, which are an on after 1956, this department has bifurcated the majority of the antiquities which belong to the Andhra Pradesh and the same has been kept in the State Museum, Hyderabad for a time being.

1.2.1. In a preview of the above, the Department of Archaeology & Museums invites proposals from prospective bidders meeting eligibility criteria and fulfilling other terms & conditions of the bidding process as mentioned in this TENDER, for the Shifting of the antiquities from the Telangana state to Vijayawada, A.P.

1.3. The bidding process for the selection of a suitable Agency for this project will be carried out following a Single Stage, 2 (Two) packet system i.e. submission of Technical and Financial Bid separately. The Eligibility of the bidders to bid in the TENDER stage will depend upon their meeting the entirety of the minimum qualification criteria as laid down in this TENDER Document at all times during the bidding process. The technical and financial assessment would be carried out as a part of the current bidding and evaluation process.

1.4. Interested bidders may download the **tender** document from the website – <http://aparchmuseums.nic.in> The bids complete in all respect should be submitted in the manner specified in the TENDER document.

2. SCOPE OF WORK: Shifting of the Antiquities belonging to Andhra Pradesh to Vijayawada.

It is necessary to distributions of Antiquities and Library books which belong to exclusively Andhra Pradesh and also distribution of purchased objects, gift objects and books on population bases i.e., 58.32% of the Bifurcation Act. The distribution of antiquities belonging to Andhra Pradesh 56,198, which are stored at the State Museum, which are an on after 1956.

1. The vendor should shift bifurcated antiquities i.e 56,198 from Telangana State Museum, Hyderabad to Vijayawada, Andhra Pradesh.
2. The security and the safety of the antiquities should take care by the vendor at the time of packing material and handling of the object, loading and unloading of object, in the transportation journey period of the object.
3. The vendor should purchase all the relevant material for the antiquities shifting, packing and transportation.
4. Purchased items for the shifting of antiquities should hand over to the department staff.
5. The vendor packing, loading, unloading and transportation under the supervisor of the department staff.

Name of the Works: Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada

3. Following objects shifts:

SL.N	Section	Exclusively belongs to A.P.	Purchases and Gifts (58.32%)	Total belongs to A.P.
1	Bronzes	964	242	1206
2	Stone Sculptures	86	111	197
3	Arms & Weapons	10	20	30
4	Bidriware	-	26	26
5	Textiles	-	41	41
6	Miscellaneous	-	556	556
7	Manuscripts	-	18	18
8	Palm Leaves	-	82	82
9	Paintings	-	886	886
10	Numismatics			
	i. Gold Coins	7,704	47	7,751
	ii. Silver Coins	14,878	477	15,355
	iii. Copper Coins	1,740	2,724	4,464
	iv. Lead Coins	23,668	20	23,688
	v. Potin Coins	61	-	61
	vi. Gold Ornaments	1473	-	1,473
	vii. Silver Ornaments	176	-	176
	viii. Copper Ornaments	66	-	66
	ix. Stones, Pearls, Beads	50	-	50
	x. Semi - Precious Stones	17	-	17
	xi. Diamonds	14	-	14
	xii. Metal	32	-	32
	xiii. Paper Currency	-	7	7
	xiv. Electroplate	-	1	1
	xv. Brass	-	1	1
	Gross Total	50,939	5,259	56,198

Detail Estimation of the Works:

Name of Work: Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada

Sl. No	Item	Quantity	Cost
1	Trunk boxes (for Coins & Bronzes)	25	1,87,500
2	Gunny bags (for Sculptures & Bronzes)	100 nos	Rs. 100 x 100 = Rs. 10,000
3	Bubble sheet (for Bronzes & Paintings)	03 roles	Rs. 5000 x 03 = Rs. 15,000
4	Cora cloth (for sealing locks)	30 mts	Rs. 25 x 30 = Rs. 750
5	Thermo coal sheet (for lime stone sculptures & Paintings)	200 sheets	Rs. 150 x 200 = Rs. 30,000
6	Locks	25 nos	Rs. 26,250
7	Brown plaster (big size) (for packing)	25 nos	Rs. 40 x 25 = Rs. 1,000
8	Wrap sheet (for paintings, Manuscripts etc)	05 roles	Rs. 2000 x 05 = Rs. 10,000
9	Labour for packing (about 53,000 antiquities packing)	5 x 30 days	Rs. 500 x 150 = Rs. 75,000
10	Provision for Cotton (for coins, paintings, bronzes etc filling the gaps for tight packing where ever necessary)	---	Rs. 10,000
11	Provision for wooden boxes (for valuable & rare limestone sculptures safety purposes)		Rs. 2,00,000
12	Provision for waste material (for filling the gaps for tight packing where ever necessary)	---	Rs. 10,000
13	Loading & un loading	----	Rs. 70,000
14	Provisions for miscellaneous (Tying wire, lifting ropes, Marker pens, White papers, Scissors, Lakka, Seals, Matchbox, Candles, Pencils, Red pens etc.)	----	Rs. 1,00,000

15	Transportation from Telangana state museum, public garden, Hyderabad to Bapu Museum, Vijayawada	----	Rs. 6,00,000
16	Provision for scanning/Xerox of Accession registers (nearly 40 section and original registers to be scanned for permanent record of antiquities)		Rs. 3,00,000
		Total	Rs. 16,45,500
		GST 18%	Rs. 2,96,190
		Grand Total	Rs. 19,41,690

1. GENERAL TERMS AND CONDITIONS

7.1 Scope of the Proposal

Detailed description of the objectives, scope of services, deliverables and other requirements relating to this assignment are specified in the TENDER. The intending Bidders should participate in the selection process in response to this invitation.

The Applicant shall submit their proposal in the form and manner specified in the Schedule of the TENDER. The Financial Proposal shall be submitted in the aforesaid format. Upon selection, the Applicant shall be required to enter into an agreement with the Department as per aforesaid format.

Brief Description of the Selection Process

The entire bidding process has been explained elaborately in Clause 5 of this TENDER document. The selection of Operator will be based on the evaluation on the parameter mentioned under the following evaluation criteria.

7.3 Minimum Eligibility Criteria

The applicant must be a company registered under the Companies Act 1956/ the Companies Act, 2013 or a Limited Liability Partnership registered under the LLP Act, 2008 or Partnership or Proprietorship.

The Applicant meeting the following minimum eligibility criteria, should submit the proposal:

S.No	Eligibility Criteria	
1	Eligibility	<ul style="list-style-type: none">i) The applicant should have minimum experience to handle the antiquities in Museums.ii) The applicant should have own transport organization.iii) The applicant should have minimum experience in display of the antiquities in the Museum.iv) The applicant should have GST Registration from Andhra Pradesh.v) The applicant should have Office in Andhra Pradesh.

4	GST Registration	Should have valid GST registration.
5	Locality	The Applicant should have office in Andhra Pradesh to ensure safety and security of the object, safety handle of the object at the time of packing, loading, unloading and transportation; to avoid untoward incidents; better service and maintenance support to this work.

1.1. Disqualification

Below companies will be rejected irrespective of their eligibility

- a. Blacklisted companies with state or central government departments
- b. Companies or directors having criminal record
- c. Companies with disputes

1.2. Award of Project

Department award this work who quoted lowest. After selection, a Letter of Award (the “LOA”) shall be issued, in duplicate, by the Department to the Selected Applicant and the Selected Applicant shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

In the event the duplicate copy of the LOA duly signed by the selected bidder is not received by the stipulated date, unless it consents to extension of time for submission thereof, the right to signing of the agreement may be forfeited by the Department and the next eligible firm may be considered for the project.

1.3. Signing of the Agreement

The preferred agency required to execute the agreement with the Department within such time period from the date of issue of LOA, as specified by the Department.

1.4. Consortium

The Bidders are allowed to form consortium of maximum two entities for participating in the project.

1.5. Proprietary Data

All documents and other information provided by the Department or submitted by an Applicant to the Department shall remain or become the property of the Department. Applicants have to treat all information as strictly confidential. Department will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the applicant to the Department in relation to the Service shall be the property of the Department.

1.6. Monitoring Mechanism

The Department or its authorized representative may inspect/ monitor the Museum at any time with/ without intimation to the Agency.

2. SUBMISSION OF APPLICATION

2.1. General

Applicants may send their queries to Department in writing in tappal-mus@ap.gov.in during the period as mentioned in the Schedule of tender. All the Applicants will be sent clarification to queries received till the stipulated date. The queries received after the prescribed date will not be entertained by the Department.

2.2. Amendment to Tender

At any time prior to the Proposal Due Date, Department may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the Tender through the issuance of Addendum/ corrigendum or may also issue a revised Tender. This will be uploaded to the Department web site (<http://aparchmuseums.nic.in>) which will also have treated to be a part of the tender document.

2.3. Preparation and Submission of Proposal

The Applicants are to submit Proposal in sealed covers and all the covers packed in one sealed packet mentioning the name of the project is to be sent to the following address. Completed proposals shall be accepted on or before the specified date and time to the Department at the address given below.

Office of the Commissioner,

Department of Archaeology & Museums, Govt. of A.P.
Bapu Museum, MG Rd, Buckinghampeta, Vijayawada,
Andhra Pradesh 520002.

Email: tappal-mus@ap.gov.in

Ph.No. 0866-2577986

2.4. Sealing and Marking of Proposal

2.4.1. The proposals shall be sealed, marked and submitted as explained below:

Envelope: “Bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada”

Shall contain the following:

- Covering Letter as per format provided in Form-1
- Details of applicant in Form-2

- a. If the envelope is not sealed and marked, as instructed above, Department assumes no responsibility for the misplacement or premature opening of the Proposal submitted.
- b. The Bids shall be received at the below address until proposal Due Date. Bidders shall submit their Proposals by registered post/speed post/courier/hand delivery only so as to reach the designated address by the Proposal Due Date. Proposals submitted by fax or e-mail shall not be entertained and shall be rejected.

Address:

Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum,
MG Rd, Vijayawada,
Andhra Pradesh
Pin: 520002.

3. EVALUATION OF BIDS

Evaluation:

- 3.1.1. The Technical Proposals will first be evaluated to determine responsiveness to the TENDER. A Technical Proposal shall be considered responsive only if:
 - a. The Proposal and all documents specified in Clause 4.6.1 are received in the prescribed format;
 - b. The Proposal is received by the Proposal Due Date, including any extension thereof;
 - c. It is signed, sealed and marked in accordance with the provisions of the TENDER, including specifically,
 - d. It contains all the information and documents (complete in all respects) as requested in the tender; and
 - e. It does not contain any condition or qualification.

- 3.2. Department shall evaluate and determine whether the Bidders who have submitted responsive Technical Proposals satisfy the eligibility criteria.
- 3.3. If any Bidder is found to be disqualified in accordance with the terms of the Tender is found to be non-responsive or the Bidder does not meet the eligibility criteria, then the Proposal submitted by such Bidder will be rejected.
- 3.4. In order to determine whether the Bidder satisfies the eligibility criteria, Department will examine the documentary evidence of the Bidder's eligibility and qualification submitted by the Bidder and any additional information which Department receives from the Bidder upon request by Department.
- 3.5. Where any information provided by a Bidder is found to be patently false or amounting to a material misrepresentation, Department reserves the right to reject the Proposal.
- 3.6. Upon completion of evaluation of the Proposals, Department will notify the Bidders on the date specified in the Bid Schedule, whether they are qualified and eligible for opening of Financial proposal. The Financial Proposals of those Bidders who do not qualify will not be opened
- 3.6.1. In the presence of representatives of the technically qualified Bidders that choose to be present at the opening of financial proposal meeting, Department shall follow the procedure set out below for selecting the Selected Bidder:
 - a. In the course of tabulation, if Department finds a discrepancy between words and figures quoted for the upfront concession fee, then the amount in words shall prevail.
- 3.7. **Award of the Project**
 - 3.7.1. After completing the evaluation of the Proposals and identifying the Selected Bidder, Department shall issue the LOA to the Selected Bidder who quoted lowest, indicating its intention for signing the Contract Agreement.
 - 3.7.2. The Selected Bidder shall execute the Contract Agreement within 15 (fifteen) days of the issuance of the LOA by the Department.
 - 3.7.3. Upon issuance of such LOA to the Selected Bidder and before execution of Contract Agreement, the Selected Bidder shall be required to
 - a. sign and stamp the LOA and send it to Department as acknowledgement of the LOA;(Within 7 days of issuance of LoA)

- b. submit the performance bank guarantee as mentioned in clause 3.5 (within 15 days of issuance of LoA)
- 3.7.4.** Department shall not entertain any request from the Selected Bidder for negotiations of or deviations to the final execution draft of the Contract Agreement provided by Department.
- 3.7.5.** The cost of execution of Contract Agreement and any other related legal documentation charges and incidental charges will be borne by the Selected Bidder.

ANNEXURE- II

Form-1 Covering Letter

(On the letter head of the Applicant)

Ref:

Date

To

Office of the Commissioner,
Department of Archaeology & Museums, Govt. of A.P.
Bapu Museum, MG Rd, Vijayawada,
Andhra Pradesh 520002.

Ref: **Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to the Bapu Museum, Vijayawada**

Dear Madam,

Being duly authorized to represent and act on behalf of (herein after referred to as "the Applicant"), and having reviewed and fully understood all of the Bid requirements and information provided and collected, the undersigned hereby submits the Bid on behalf of (Name of Applicant) for **Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada** with the details as per the requirements of the tender.

We confirm that our Bid is valid for a period of 180 days from the date of opening of bids. We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the tender and Scope of Work, a part of the tender document provided to us.

Yours faithfully,

For and on behalf of (Name of Applicant)

Duly signed by the Authorised Signatory of the Applicant with seal (Name, Title and Address of the Authorised Signatory)

Form-2
Applicant - Profile

Sl.No	Particular	Compliance
1	Name of the Applicant	
2	Status of the Applicant (i.e. a Proprietary Concern/ Private Ltd Co./Public Ltd Co./LLP/ Partnershipfirm):	
3	Complete Registered Office Address with telephone, fax, website and email:	
4	Date of Incorporation (Please attach copy of certificate of incorporation/ registration):	
5	Company/Firm profile (include background of company/firm, organization structure, background of promoters/partners/proprietor, business of company, years in similar line of business, experience and details of current activities)	
6	Particulars of individual(s) who will serve as point of contact/ communication with Department with contact number, FAX and email-id.	
7	Has the applicant been barred by the Central/StateGovt. or any entity from participating in any project ?	
8	If yes, does the bar subsist on the date of application?	
9	Has the applicant been penalized due to delay as per contract or for any other reason in relation to execution of a contract in the last three years (Yes/No)	
12	GST Registration no.	

For and on behalf of:
Organization Seal

Signature:

Name:

(Authorized Representative and Signatory)

Form- 3
(In Cover Two)
Financial Proposal

To,
Office of the Commissioner,
Department of Archaeology & Museums, Govt. of A.P.
Bapu Museum,
MG Rd,
Vijayawada,
Andhra Pradesh 520002.

sub: Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to the Bapu Museum, Vijayawada- Reg.

Sir,

[Being duly authorized to represent and act on behalf of ___(*name of the applicant*)], having reviewed and fully understood all the requirements of the Request for Proposal dated [] (TENDER) issued by Department **Shifting of The bifurcated antiquities from the State Museum, Public Gardens, Hyderabad to Bapu Museum, Vijayawada** (the **Project**), we hereby provide our Financial Proposal including all applicable taxes.

Sl. No	Item	Quantity	Cost propose by the Contractor
1	Trunk boxes (for Coins & Bronzes)	25 nos	
2	Gunny bags (for Sculptures & Bronzes)	100 nos	
3	Bubble sheet (for Bronzes & Paintings)	03 roles	
4	Cora cloth (for sealing locks)	30 mts	
5	Thermo coal sheet (for lime stone sculptures & Paintings)	200 sheets	
6	Locks	25 nos	
7	Brown plaster (big size) (for packing)	25 nos	
8	Wrap sheet (for paintings, Manuscripts etc)	05 roles	
9	Labour for packing (about 53,000 antiquities packing)	5 x 30 days	

10	Provision for Cotton (for coins, paintings, bronzes etc filling the gaps for tight packing where ever necessary)	---	
11	Provision for wooden boxes (for valuable & rare limestone sculptures safety purposes)		
12	Provision for waste material (for filling the gaps for tight packing where ever necessary)	---	
13	Loading & un loading	----	
14	Provisions for miscellaneous (Tying wire, lifting ropes, Marker pens, White papers, Scissors, Lakka, Seals, Matchbox, Candles, Pencils, Red pens etc.)	----	
15	Transportation from Telangana state museum, public garden, Hyderabad to Bapu Museum, Vijayawada	----	
16	Provision for scanning/Xerox of Accession registers (nearly 40 section and original registers to be scanned for permanent record of antiquities)		
		Total	
		GST 18%	
		Grand Total	

It is a firm and irrevocable offer, and shall remain valid and open for a period of not less than 180 days from the Proposal Due Date. We acknowledge and agree to submission of an unconditional proposal.

Yours sincerely,

Authorized Signature with official seal:

Name and Title of Signatory:

Name of Firm: