

Government of Andhra Pradesh
Department of Archaeology & Museums



TENDER (REQUEST FOR PROPOSAL- RFP) FOR
SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL
DISTRICT ARCHAEOLOGICAL MUSEUM,
ANANTAPURAMU (CABINETS & PEDASTALS)



ESTIMATED COST: Rs. 93,12,553/-
(Including all taxes)

Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum,
MG Road, Buckinghampeta, Vijayawada,
Andhra Pradesh 520002.

Email: tappal-mus@ap.gov.in
Ph. No. 0866-2577986
<http://aparchmuseums.nic.in/>

DISCLAIMER

The information contained in this RFP document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Agency. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Agency and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever and cancel the entire bidding process.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Schedule of Bidding Process

Department of Archaeology & Museums, invites technical and financial proposals from prospective bidders for “SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, NANTAPURAMU (CABINETS & PEDASTALS), ANANTAPURAMU DISTRICT” in accordance with the conditions and manner prescribed in the RFP document. Prospective bidders are advised to study the RFP document, available at http://aparchmuseums.nic.in/?page_id=47, carefully before submitting their proposals in response to the RFP. Submission of proposal in response to this RFP shall be deemed to have been done after careful study and examination of this document.

Important Dates and Information:

Sl. No	Information	Details
1	Date of Issue of RFP Document	06/10/2022
2	Site Visit (during office hours)	07/10/2022 to 13/10/2022
3	Last date for submission of written / online queries for clarification	14/10/2022, up to 17.00 Hrs
4	Last date of proposal submission	20/10/2022, 15.00 hrs
5	Technical Bid Opening	20/10/2022, 16.00 hrs
6	Financial Bid Opening	To be intimated later

1. INTRODUCTION

1.1. Department of Archaeology & Museums

The Department is making efforts to protect Archaeology and Architectural significance under A.P. Ancient & Historical Monuments & Archaeological Sites & Remains Act (A.P. Act VII of 1960) for the posterity. Conservation works are under taken in a phased manner. Previously, the Department was implementing a centrally sponsored Non-Plan scheme i.e, registration of antiquities under the Antiquities & Art Treasures Act of 1972 and assist in AMSAR act 2010 to the Archaeological Survey of India.

1.2. Objective

121. The District Archaeological Museum, Anantapuramu is located in a Govt. building named after Sri Padmasree Kalluru Subba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards. Department of Archaeology and Museum renovation and development of the Museum establishing as international standard and implementing with advance technology display galleries.

122. In preview of above, Department of Archaeology & Museums invites proposal from prospective bidders meeting eligibility criteria and fulfilling other term & conditions of bidding process as mentioned in this RFP, for Development of Display work.

1.3. The bidding process for the selection of suitable Agency for this project will be carried out following a Single Stage, 2 (Two) packet system i.e. submission of Technical and Financial Bid separately. The Eligibility of the bidders to bid in the RFP stage will depend upon their meeting in entirety the minimum qualification criteria as laid down in this RFP Document at all times during bidding process. The technical and financial assessment would be carried out as a part of the current bidding and evaluation process.

1.4. Interested bidders may download the RFP document from the website – http://aparchmuseums.nic.in/?page_id=47. The bids complete in all respect should be submitted in the manner specified in the RFP document.

2. SCOPE OF WORK

- 2.1 The District Archaeological Museum, Anantapuramu is located in a Govt. building named after Sri Padmasree Kalluru Subba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards.
- 2.2 The Museum contains 8 glass showcases kept in a big museum hall consisting the antiquities right from pre-historic times to the 20th century.
- 2.3 The Agency shall complete the work within **3 (three) months'** time from the date of signing of agreement, failing which the Department shall have the right to terminate the agreement and encash performance security.
- 2.4 The Department/ authorized representative shall have the right to inspect the premises at any time with or without prior intimation to the Agency.
- 2.5 The Agency shall keep all the artefacts in the Museum free from dust, pest and any other damage during the ongoing development works.
- 2.6 The Agency must employ adult labour only. Employment of child labor will lead to the termination of the agreement. The operator shall engage only such workers, whose antecedents and character have been thoroughly verified and after police verification and other formalities. **Police verification certificate shall be produced for each and every worker engaged by the operator.**
- 2.7 The Agency shall ensure waste management as per Solid Waste Management Rules, 2016 or any other applicable laws/rules from time to time.
- 2.8 In case of any difficulty in carrying out the term of the agreement or in case of any difficulty in interpretation of any provision of this agreement the decision of the Department shall be final & binding.

SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS)
THE ESTIMATED COST OF THE BELOW WORKS IS RS. 93,12,000/- (INCLUDING ALL TAXES)

Sl.No	Description of the work along with quantities
1	<p><u>wall Cabinets 16no's:</u></p> <p>Display cabinet type 1 (Cabinets) Manufacturing and providing of display cabinet of size 11'7" x2'7" x8'8" using materials making box type skeleton shape frames using with teak wood frames 5" x2" as per drawing and jointing internally C-shape frames 8 No.s Top and bottom, cladding 13 ply 19 mm BWP Marine grade play wood top and bottom part 2'0"height front side and 12 mm play wood back part and 2 sides, and cladding acrylic sheet inside around of two 2'0" height at top and bottom internally fixing toughened glass middle part of front side using necessary fixtures or clams, rollers, aluminium channels,fevicol, adhesive compounds etc., and applying antitermite treatment and painting in two coat with wood primer over one coat primary for sliding glass and display cabinet.</p>
2	<p><u>Coin Cabinet-3no's:</u></p> <p>Display cabinet type 2 (display Coin Box) Manufacturing and providing of display cabinet of size 8'3" x2'0" x2'10" using materials making box type skeleton shape frames using with teak wood frames 5" x2" as per drawing and jointing internally 4 No.s Top and bottom, cladding 13 ply 19 mm BWP Marine grade play wood top and bottom part 2'0"height front side and 12 mm play wood back part and 2 sides, and cladding acrylic sheet inside around of two 2'0" height at top and bottom internally fixing tough and glass middle part of front side using necessary fixtures or clams, rollers, aluminium channels,fevicol, adhesive compounds etc., and applying antitermite treatment and painting in two coat with wood primer over one coat primary for sliding glass and display cabinet.</p>
3	<p><u>Floor Cabinets-3no's</u></p> <p>Display cabinet type 3 (Pedestal) Manufacturing and providing of display cabinet of size 7'11" x5'0" x2'6" using materials making box type skeleton shape frames using with teak wood frames 5" x2" as per drawing and jointing internally 4 No's Top and bottom, cladding 13 ply 19 mm BWP Marine grade play wood top and bottom part 2'0"height front side and 12 mm play wood back part and 2 sides, and cladding acrylic sheet inside around of two 2'0" height at top and bottom internally fixing tough and glass middle part of front side using necessary fixtures or clams, rollers, aluminium channels,fevicol, adhesive compounds etc., and applying ant termite treatment and painting in two coat with wood primer over one coat primary for sliding glass and display cabinet.</p>

4	<p><u>40 Big Pedestals and 100 Small Pedestals</u> Providing and fixing of pedestals made with 19mm thick BMP on Bottom & Top 40mm x 40mm African Teak wood poles 4 inside corners of pedestals finishing a per design of drawing denoted by Archied Consultants Complete finished item of Work.</p>
5	<p>Provision for Sculptures Installation Inside Cabinets and Top of the Pedestals- Velvet worth., screws, Springs, Stands, Plates Etc.,</p>
6	<p><u>Supply and fixing of tube lights:</u> <u>Bajaj / HPL/Crompton/Havells (Tube Lights Inside the Cabinets):- Per Each Cabinet-12No's:</u></p> <p>Supply and fixing of 1x36/40 W FTL type tube light luminaire with copper Choke, starter tube with cost or Supply and fixing of 20-24W, not less than 1100mm length LED batten light with extruded aluminium housing and polycarbonate cover, input voltage AC 220 - 260 Volts with PF>0.9, Surge protection: 2KV, THD<15%, with inbuilt driver and frosted cover CCT: 3000K - 5700K, minimum CRI>70, .etc., complete. Makes: As per list of recommended brands as category III., conveyance and labour charges etc. Complete with connections. Including twin core flexible copper cable Makes.</p>

Museum Details

- Museum Building Total Area 26.50 CENTS
- Ground Floor built up area : 327.22sqm
- First Floor built up area : 322.93sqm
- Second Floor built up area : 350.07sqm
- Third Floor built up area : 350.07sqm

TOTAL built up area : 1400.29 sqm

Open area:

East side: 103 x 20 = 2060 sft

West side: 103 x 12 = 1236 sft

North side: 13 x 62 = 806 sft

South side: 26 x 62 = 1612 sft

Project timeline:

The total project shall be completed within a period of **3 (three) months** from the date of signing of Contract Agreement.

Payment schedule:

Sl.No	Stage of the work	Payment
1.	Up to 25% of works should complete	Amount to be paid 25 % of the project cost
2.	25% to 50% of works should complete	Amount to be paid 50 % of the project cost
3.	50% to 75% of works should complete	Amount to be paid 75 % of the project cost
4.	75% to 100% of works should complete	Total amount will be paid

GENERAL TERMS AND CONDITIONS

3.1 Scope of the Proposal

3.1.1 Detailed description of the objectives, scope of services, deliverables and other requirement relating to this assignment are specified in the RFP. The intending Bidders should participate in the selection process in response to this invitation.

3.1.2 The Applicant shall submit their proposal in the form and manner specified in the Schedule of the RFP. The Financial Proposal shall be submitted in the aforesaid format. Upon selection, the Applicant shall be required to enter in to an agreement with the Department as per aforesaid format.

3.2 Brief Description of the Selection Process

The evaluation of the proposal will be completed in 2 Steps:

- Step 1 – Opening of Technical Proposal
- Step 2 – Opening of Financial Proposal

The entire bidding process has been explained elaborately in Clause 5 of this RFP document. The selection of Operator will be based on the evaluation on the parameter mentioned under the following evaluation criteria.

3.3 Minimum Eligibility Criteria

3.3.1 The applicant must be a company registered under the Companies Act 1956/ the Companies Act, 2013 or a Limited Liability Partnership registered under the LLP Act, 2008 or Partnership or Proprietorship.

3.3.2 The Applicant meeting the following minimum eligibility criteria, should submit the proposal:

S.No	Eligibility Criteria	Description
1	Technical	(a) The applicant should be in existence for at least 5 years before proposal due date. (b) The applicant should have at least 3 years of experience related in development/ construction works related to museum/forts/archaeological monument. (c) The applicant should have GST Registration from Andhra Pradesh. (d) The applicant should have Office in Andhra Pradesh. (e) The Applicant should have capability in the Museum display work Museum field to ensure, should have in house capability.
2	Financial capability	Average Annual Turnover of the Applicant shall be in INR 2.00 Crores or more during the last three Financial Years i.e. 2019-20, 2020-21 & 2021-22.
4	GST Registration	Should have valid GST registration.
5	Locality	The Applicant should have office in Andhra Pradesh to ensure better service and maintenance support to the project

3.3.3. The selectin criteria of the “SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) AT ANANTAPURAMU MUSEUM IN ANANTAPURAMU DISTRICT”, is based on marks as the below segments.

Sl. No.	Subject	Marks
1	<p>Presentation of the way of display and its techniques in the Museum with using advanced digital interactive display technologies. The presentation should take on the following criteria :</p> <ul style="list-style-type: none"> I. Display in the Museum should maintain with international standard with the reflection of local cultural heritage – 10 marks II. Display on theme wise based and chronological based – 10 marks III. The display should be very attractive and impressive manner – 10 marks IV. Display of wall cabinets, ground cabinets, pedestals and coins cabinets should be upto mark – 10 marks V. Using the lighting system inside of the cabinet and gallery wise should be impressive – 10 marks VI. Gallery wise display should be attractive way – 10 marks 	
	Total presentation marks	60
2	Financial and technical capacity of the applicant	20
3	The applicant should have experience related in development/ construction worksrelated to museum/forts/archaeological monument	10
4	The Applicant should have office in Andhra Pradesh to ensure better service and maintenance support to the project, should have in house capability and team work spirit	10
	Grand Total marks	100

3.3.4. The department of Archaeology and Museums should take the selection criteria of the contractor is based on the above technical and financial qualification as mentioned above. The bidder must get highest score out of hundred marks, he/she may consider qualified to do this work. Allocation of marks to the applicant is purely depend on their qualifications as mentioned above and allocated marks on bidding parameter as mentioned above.

3.4 Fee & Deposits to be Paid by the Applicant

3.4.1 Earnest Money Deposit (EMD) & Cost of RFP Document

- (a) The proposal shall be accompanied by an EMD for a value of **Rs. 93,120/- (Rupees ninety three thousand one hundred and twenty only)** in the form of Demand Draft/ Bank Guarantee issued by a Scheduled Commercial Bank in favour of “**Commissioner Department of Archaeology & Museums**” payable/ encashable at Vijayawada.
- (b) The proposal shall also be accompanied by non-refundable document Fee for a value of **Rs. 10,000 (Rupees Ten Thousand only)** in the form Demand Draft in favour of “**Commissioner Department of Archaeology & Museums**” payable at Vijayawada.
- (c) The EMD shall be valid for a minimum period of 180 days from the Proposal Due date. On request from the Department, the Applicants would be required to extend the validity of the Proposal Security on the same terms and conditions.
- (d) Any Proposal submitted without EMD & document fee in the form as specified in the RFP document shall be summarily rejected.
- (e) The EMD of the successful bidder shall be refunded on the submission of the Performance Guarantee
- (f) The EMD of Applicants whose Proposal is rejected on account of being Non- Responsive or Non-Reasonable in accordance with the RFP document, will be returned / refunded within a period of sixty (60) days from the date of intimating the rejection of the Proposal by the Department to the Applicant. The EMD may be forfeited by the Department, in the following cases:

- (i) If the Applicant withdraws his Bid/ Proposal after Technical Proposal opening and during the proposal validity period.
- (ii) In case of a Successful Applicant, if the Applicant fails within the specified time limit to sign the Agreement.
- (iii) In case of a Successful Applicant, if the Applicant fails within the specified time limit to furnish the required Performance Security in the form of Bank Guarantee issued in favour of “Commissioner Department of Archaeology & Museums” payable at Vijayawada.
- (iv) Or fails to start the work within stipulated period.

3.5 Bid Parameter

- (i) The Bid parameter shall be selected based on getting high score marks mentioned as above for SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS), Anantapuramu District from the Department for the contract period.

3.6 Right to Reject the Proposal

Notwithstanding anything contained in this RFP Document, Department reserves the right to reject any / all proposals including the eligibility criteria asked by the Department and mentioned required proposal or withdraw the invitation of the proposal at any stage without citing any reason. Nothing contained herein shall confer any right upon an Applicant or create any obligation / liability upon the Department of any type whatsoever.

3.7 Disqualification

Below companies will be rejected irrespective of their eligibility

- a. Blacklisted companies with state or central government departments
- b. Companies or directors having criminal record
- c. Companies with disputes

3.8 Disputes

- 3.11.1 All disputes between the Successful Applicant and the Department shall be settled as per the Dispute Resolution procedure. During the bidding process, no dispute of any type would be entertained. Even in such cases

where the Departments ask for additional information from any Applicant, the same cannot be adduced as a reason forcing any dispute.

- 3.112 The courts at **Vijayawada** alone shall have the exclusive jurisdiction on any dispute arising out of this RFP document.

3.12 Award of Project

After selection, a Letter of Award (the “LOA”) shall be issued, in duplicate, by the Department to the Selected Applicant and the Selected Applicant shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

In the event the duplicate copy of the LOA duly signed by the selected bidder is not received by the stipulated date, unless it consents to extension of time for submission thereof, the right to signing of the agreement may be forfeited by the Department and the next eligible firm may be considered for the project.

3.13.1. Signing of the Agreement

The preferred agency required to execute the agreement with the Department within such time period from the date of issue of LOA, as specified by the Department.

3.13 Consortium

The Bidders are allowed to form consortium of maximum two entities for participating in the project.

3.14 Proprietary Data

All documents and other information provided by the Department or submitted by an Applicant to the Department shall remain or become the property of the Department. Applicants have to treat all information as strictly confidential. Department will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the applicant to the Department in relation to the Service shall be the property of the Department.

3.15 Monitoring Mechanism

The Department or its authorized representative may inspect/ monitor the Museum at any time with/ without intimation to the Agency.

3. SUBMISSION OF APPLICATION

4.1 General

Applicants may send their queries to Department in writing in tappal-mus@ap.gov.in during the period as mentioned in the Schedule of RFP. All the Applicants will be sent clarification to queries received till the stipulated date. The queries received after the prescribed date will not be entertained by the Department.

4.2 Amendment to RFP

At any time prior to the Proposal Due Date, Department may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFP through the issuance of Addendum/ corrigendum or may also issue a revised RFP. This will be uploaded to the Department web site (http://aparchmuseums.nic.in/?page_id=47) which will also have treated to be a part of the RFP document.

4.3 Preparation and Submission of Proposal

The Applicants are to submit the EMD, document Fees, Technical & Financial Proposal in three separate sealed covers and all the covers packed in one sealed packet mentioning the name of the project is to be sent to the following address. Completed proposals shall be accepted on or before the specified date and time to the Department at the address given below.

Office of the Commissioner,
Department of Archaeology &
Museums, Govt. of A.P.
Bapu Museum, MG Rd,
Buckinghampeta, Vijayawada,
Andhra Pradesh 520002.
[Email: tappal-mus@ap.gov.in](mailto:tappal-mus@ap.gov.in)
Ph.No. 0866-2577986

4.6 Sealing and Marking of Proposal

4.6.1 The proposals shall be sealed, marked and submitted as explained below:

- (a) **Envelope No.1** containing the EMD and document Fees shall be marked as **“EMD” & “Bid Document Fee”** for **“SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District”**. The Envelope 1 shall contain the following:
- i. The EMD as prescribed 3.4.1(a)
 - ii. Bid document fee in the form of a Demand Draft
- (b) **Envelope No. 2** duly marked as **“Technical Proposal”** for **“SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District”**. **Anantapuramu Museum in Anantapuramu District”** and shall contain the following:
- Covering Letter as per format provided in Form-1
 - Details of applicant in Form-2
 - List of relevant works carried out in last five years.
 - Copy of GST Registration Certificate
 - Annual Audited reports (Turnover certificate along with balance sheet and profit loss account duly certified from a chartered Accountant of last three consecutive years (i.e. for 2019-20, 2000-21 & 2021-22).
 - Proof Net worth Certificate for last three financial years (i.e. for 2019-20, 2000-21 & 2021-22 duly certified by Chartered Accountant.

- (c) **Envelope No. 3**, duly marked as **“FINANCIAL PROPOSAL”** (As per Form- 6) for SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) **at Anantapuramu Museum in Anantapuramu District** and clearly written on top of the Envelope **“Do Not open with Technical Proposal”** and shall contain the following:
- i. Financial Proposal as format Form-6
- (d) Both the Technical and Financial Bid shall be placed within an Outer Envelope on which it shall be clearly written **“RFP for SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District”**.
- (e) If the envelope is not sealed and marked, as instructed above, Department assumes no responsibility for the misplacement or premature opening of the Proposal submitted.
- (f) The Bids shall be received at the below address until proposal Due Date. Bidders shall submit their Proposals by registered post/speed post/courier/hand delivery only so as to reach the designated address by the Proposal Due Date. Proposals submitted by fax or e-mail shall not be entertained and shall be rejected.

Address:

Office of the Commissioner,
Department of Archaeology &
Museums, Govt. of A.P. Bapu
Museum, MG Rd,
Buckinghampeta, Vijayawada,
Andhra Pradesh
520002.

4. EVALUATION OF BIDS

5.1 Step-1- Technical Evaluation

5.1.1 The Technical Proposals will first be evaluated to determine responsiveness to the RFP. A Technical Proposal shall be considered responsive only if:

- a) the Technical Proposal and all documents specified in Clause 4.6.1 are received in the prescribed format;
- b) the Proposal is received by the Proposal Due Date, including any extension thereof;
- c) it is signed, sealed and marked in accordance with the provisions of the RFP, including specifically,
- d) it contains all the information and documents (complete in all respects) as requested in the RFP; and
- e) it does not contain any condition or qualification.

5.1.2 Department shall evaluate and determine whether the Bidders who have submitted responsive Technical Proposals satisfy the eligibility criteria.

5.1.3 If any Bidder is found to be disqualified in accordance with the terms of the RFP or the Technical Proposal is found to be non-responsive or the Bidder does not meet the eligibility criteria, then the Proposal submitted by such Bidder will be rejected.

5.1.4 In order to determine whether the Bidder satisfies the eligibility criteria, Department will examine the documentary evidence of the Bidder's eligibility and qualification submitted by the Bidder and any additional information which Department receives from the Bidder upon request by Department.

5.1.5 Where any information provided by a Bidder is found to be patently false or amounting to a material misrepresentation, Department reserves the right to reject the Proposal.

5.1.6 Upon completion of evaluation of the Technical Proposals, Department will notify the Bidders on the date specified in the Bid Schedule, whether they are qualified and eligible for opening of Financial proposal. The Financial Proposals of those Bidders who do not qualify will not be opened

5.2 Step II: Opening of Financial Proposal

5.2.1 The bidding parameter for selection of the Selected Bidder, subject to other Qualification Criteria and eligibility criteria being met, would be based on getting high score marks mentioned as the para 3.3.3 for “SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapur Museum in Anantapur District”. Department shall open the Financial Proposals of only the qualified Bidders and evaluate the Financial Proposals for responsiveness. If any Financial Proposal is found-

- a) not to be complete in all respects; or
- b) not duly signed by the authorized signatory of the Bidder; or
- c) not to be in the prescribed format; or
- d) to contain alterations, conditions, deviations or omissions

then such Financial Proposal shall be deemed to be substantially non-responsive.

5.2.2 In the presence of representatives of the technically qualified Bidders that choose to be present at the opening of financial proposal meeting, Department shall follow the procedure set out below for selecting the Selected Bidder:

- a) Department shall first tabulate the bidder parameter shall be selected based on getting high score marks mentioned as the para No.3.3.3 for SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapur Museum in Anantapur District” and qualified Bidder that has submitted a substantially responsive Financial Proposal.
- b) In the course of tabulation, if Department finds a discrepancy between words and figures quoted for the upfront concession fee, then the amount in words shall prevail.
- c) Once the upfront concession fee by each eligible Bidder in a substantially responsive Financial Proposal have been tabulated, Department shall rank the eligible Bidders based on the getting high score marks mentioned as the para No.3.3.3 for “SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at

Anantapuramu Museum in Anantapuramu District” tabulated by the Department. The eligible Bidder should have the parameter shall be selected based on getting high score marks mentioned as the para No.3.3.3 for SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) **at Anantapuramu Museum in Anantapuramu District”**.

- d) The Preferred Bidder shall ordinarily be the Selected Bidder.
- e) If 2 (two) or more qualified Bidders are ranked the Preferred Bidder, then Department, in its sole discretion, may take any measures as it deems fit, including inviting fresh Financial Proposals or selecting the Bidder with the higher net worth.

5.3 Award of the Project

- 5.3.1 After completing the evaluation of the Financial Proposals and identifying the Selected Bidder, Department shall issue the LOA to the Selected Bidder, indicating its intention for signing the Contract Agreement.
- 5.3.2 The Selected Bidder shall execute the Contract Agreement within 15 (fifteen) days of the issuance of the LOA by the Department.
- 5.3.3 Upon issuance of such LOA to the Selected Bidder and before execution of Contract Agreement, the Selected Bidder shall be required to,
 - (a) sign and stamp the LOA and send it to Department as acknowledgement of the LOA; (Within 7 days of issuance of LoA)
 - (b) submit the performance bank guarantee as mentioned in clause 3.5 (within 15 days of issuance of LoA)
- 5.3.4 Department shall not entertain any request from the Selected Bidder for negotiations of or deviations to the final execution draft of the Contract Agreement provided by Department.
- 5.3.5 If the Selected Bidder seeks to materially negotiate or seeks any material deviations from the final execution draft of the Development Agreement, Department may elect to disqualify the Selected Bidder and revoke the LOA issued to the Selected Bidder. If Department elects to disqualify such Bidder and revoke the LOA, then the procedure set out in Clause 5.2.2 and 5.2.3 shall follow.

- 5.3.6 If the Selected Bidder fails to satisfy the conditions specified in Clause 5.3.3 above or fails to execute the Contract Agreement on or before the date stipulated in the LOA, Department may, unless it consents to an extension, without prejudice to any of its rights under the RFP or law, disqualify the Selected Bidder, revoke the LOA and forfeit the Bid Security. If Department elects to disqualify such Bidder and revoke the LOA, then the procedure set out in Clause 5.2.2 and 5.2.3 shall follow.
- 5.3.7 The cost of execution of Contract Agreement and any other related legal documentation charges and incidental charges will be borne by the Selected Bidder.

ANNEXURE- I

Details of Anantapuramu Museum

About the Museum

- The District Archaeological Museum, **Anantapuramu district** is located in a building named after Sri Padmasree Kalluru Subba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards.
- There are totally 16 glass showcases kept in a big museum hall consisting the antiquities right from pre-historic times to the 20th century.
- The Antiquities are collected from the excavations and from surface collection of village to village survey and also acquired through Treasure Troves and exchange from State Museum etc.
- Nearly 60 stone sculptures and 774 Antiquities are available dated from 3rd C.A.D. to 18th C.A.D.
- The Museum Shop and its counter are located in the entrance complex.
- Visitor Facilities: Clean, cool drinking water and good toilets are available.
- Timings: The Museum is open from 10.30 AM to 5.00 PM and closed on Fridays and Public Holidays.





Museum Details

- Museum Building Total Area 26.50 CENTS
- Ground Floor built up area : 327.22sqm
- First Floor built up area : 322.93sqm
- Second Floor built up area : 350.07sqm
- Third Floor built up area : 350.07sqm

TOTAL built up area : 1400.29 sqm

Open area:

East side: $103 \times 20 = 2060$ sft

West side: $103 \times 12 = 1236$ sft

North side: $13 \times 62 = 806$ sft

South side: $26 \times 62 = 1612$ sft

Display Works to be completed in the Museum

Sl.No	Description
DISPLAY WORKS	
1	Wall Cabinets 16 No's
2	Coins Cabinets -3 No's
3	Ground Cabinets - 3 No's
4	40 No's - wooden Pedestals Inside Museum
5	100 No's :- Small pedestals Inside the Cabinets
6	Erection of Tube Lights inside wall cabinets
7	Fixation of sculptures on pedestals and fixation of antiquities inside the cabinets

ANNEXURE- II

Form-1

Covering Letter

(on the letter head of the Applicant)

Ref:

Date:

To

Office of the Commissioner,
Department of Archaeology &
Museums, Govt. of A.P. Bapu
Museum, MG Rd, Buckinghampeta,
Vijayawada,
Andhra Pradesh 520002.

Ref: "SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District".

Dear Sir,

Being duly authorized to represent and act on behalf of (herein after referred to as "the Applicant"), and having reviewed and fully understood all of the Bid requirements and information provided and collected, the undersigned hereby submits the Bid on behalf of (Name of Applicant) for "SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District", with the details as per the requirements of the RFP.

We confirm that our Bid is valid for a period of 180 days from the date of opening of bids. We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the RFP and Scope of Work, a part of the RFP document provided to us.

Yours faithfully,

For and on behalf of (Name of Applicant)

Duly signed by the Authorised Signatory of the Applicant with

seal (Name, Title and Address of the Authorised Signatory)

Form-2
Applicant - Profile

Sl.No	Particular	Compliance
1	Name of the Applicant	
2	Status of the Applicant (i.e. a Proprietary Concern/ Private Ltd Co./Public Ltd Co./LLP/ Partnership firm):	
3	Complete Registered Office Address with telephone, fax, website and email:	
4	Date of Incorporation (Please attach copy of certificate of incorporation/ registration):	
5	Company/Firm profile (include background of company/firm, organization structure, background of promoters/partners/proprietor, business of company, years in similar line of business, experience and details of current activities)	
6	Particulars of individual(s) who will serve as point of contact/ communication with Department with contact number, FAX and email-id.	
7	Has the applicant been barred by the Central/State Govt. or any entity from participating in any project ?	
8	If yes, does the bar subsist on the date of application?	
9	Has the applicant been penalized due to delay as per contract or for any other reason in relation to execution of a contract in the last three years (Yes/No)	
10	Turnover of the business for the last three years (Please attach copy of last 3 years Audited Accounts): Year 20-21 Year 19-20 Year 18-19	

11	Net Worth of the Firm for last three financial years as on 31.03.2020 (Please attach CA Certificate /Audited Certificate)	
12	GST Registration no.	

For and on behalf of:

Organization Seal

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Form- 3
(in Cover Two)
Financial Proposal

To,
Office of the Commissioner,
Department of Archaeology &
Museums, Govt. of A.P. Bapu
Museum, MG Rd, Buckinghampeta,
Vijayawada,
Andhra Pradesh 520002.

Sub: “SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) AT ANANTAPURAMU MUSEUM IN ANANTAPURAMU DISTRICT”.

Sir,

[Being duly authorized to represent and act on behalf of _____ (*name of the applicant*)], having reviewed and fully understood all the requirements of the Request for Proposal dated [] (RFP) issued by Department for “THE SELECTION OF AGENCY FOR CONSTRUCTION OF PADMASRI KALLURI SUBBARAO MEMORIAL DISTRICT ARCHAEOLOGICAL MUSEUM, ANANTAPURAMU (CABINETS & PEDASTALS) at Anantapuramu Museum in Anantapuramu District” (the **Project**), we hereby provide our Financial Proposal including all applicable taxes.

Sl.No	Description
DISPLAY WORKS	
1	Wall Cabinets 16 No's
2	Coins Cabinets -3 No's
3	Ground Cabinets - 3 No's
4	40 No's - wooden Pedestals Inside Museum
5	100 No's :- Small pedestals Inside the Cabinets
6	Erection of Tube Lights inside wall cabinets
7	Fixation of sculptures on pedestals and fixation of antiquities inside the cabinets

It is a firm and irrevocable offer, and shall remain valid and open for a period of not less than 180 days from the Proposal Due Date. We acknowledge and agree to submission of an unconditional proposal.

Yours sincerely,

Authorized Signature with official
seal: Name and Title of Signatory:
Name of Firm: