

Government of Andhra Pradesh
Department of Archaeology & Museums



TENDER (REQUEST FOR PROPOSAL- RFP) FOR

**SELECTION OF AGENCY FOR DEVELOPMENT AND CONSTRUCTION OF
ANANTAPUR MUSEUM DISPLAY WORKS AT ANANTAPUR DISTRICT**



Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum, MG Rd,
Buckinghampeta, Vijayawada,
Andhra Pradesh 520002.
Email: diraparch@gmail.com , Ph.No. 0866-2577986

<http://aparchmuseums.nic.in/>

DISCLAIMER

The information contained in this RFP document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the Authority to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Agency. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Applicants may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select an Applicant or to appoint the Selected Applicant, as the case may be, for the Agency and the Authority

reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever and cancel the entire bidding process.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Schedule of Bidding Process

Department of Archaeology & Museums, invites technical and financial proposals from prospective bidders for **Selection of agency for development and construction of Display works at Anantapur Museum, Anantapur District** in accordance with the conditions and manner prescribed in the RFP document.

Prospective bidders are advised to study the RFP document, available at http://aparchmuseums.nic.in/?page_id=47, carefully before submitting their proposals in response to the RFP. Submission of proposal in response to this RFP shall be deemed to have been done after careful study and examination of this document.

Important Dates and Information:

Sl. No	Information	Details
1	Date of Issue of RFP Document	08/12/2020
2	Site Visit (during office hours)	15/12/2020 to 16/12/2020
3	Last date for submission of written / online queries for clarification	18/12/2020, up to 17.00 Hrs
4	Last date of proposal submission	21/12/2020, 15.00 hrs
5	Technical Bid Opening	21/12/2020, 16.00 hrs
6	Financial Bid Opening	To be intimated later

1. INTRODUCTION

1.1. Department of Archaeology & Museums

The Department is making efforts to protect Archaeology and Architectural significance under A.P. Ancient & Historical Monuments & Archaeological Sites & Remains Act (A.P. Act VII of 1960) for the posterity. Conservation works are under taken in a phased manner. Previously, the Department was implementing a centrally sponsored Non-Plan scheme i.e, registration of antiquities under the Antiquities & Art Treasures Act of 1972 and assist in AMSAR act 2010 to the Archaeological Survey of India.

1.2. Objective

- 1.2.1. The District Archaeological Museum, Anantapur is located in a Govt. building named after Sri PadmasreeKalluruSubba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards. Department of Archaeology and Museum renovation and development of the Museum establishing as international standard and implementing with advance technology display galleries.
- 1.2.2. In preview of above, Department of Archaeology & Museums invites proposal from prospective bidders meeting eligibility criteria and fulfilling other term & conditions of bidding process as mentioned in this RFP, for Development of Display work.
- 1.3. The bidding process for the selection of suitable Agency for this project will be carried out following a Single Stage, 2 (Two) packet system i.e. submission of Technical and Financial Bid separately. The Eligibility of the bidders to bid in the RFP stage will depend upon their meeting in entirety the minimum qualification criteria as laid down in this RFP Document at all times during bidding process. The technical and financial assessment would be carried out as a part of the current bidding and evaluation process.
- 1.4. The work shall be awarded to the qualified Bidder quoting the **“lowest fee for development and construction of Display works”** for the scope of work mentioned in Clause 2 of this RFP.
- 1.5. Interested bidders may download the RFP document from the website – http://aparchmuseums.nic.in/?page_id=47. The bids complete in all respect should be submitted in the manner specified in the RFP document.

2. SCOPE OF WORK

- 21 The District Archaeological Museum, Anantapur is located in a Govt. building named after Sri PadmasreeKalluruSubba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards.
- 22 The Museum contains 8 glass showcases kept in a big museum hall consisting the antiquities right from pre-historic times to the 20th century.
- 23 The Agency shall complete the work within **3 (three) months'** time from the date of signing of agreement, failing which the Department shall have the right to terminate the agreement and encash performance security.
- 24 The Department/ authorized representative shall have the right to inspect the premises at any time with or without prior intimation to the Agency.
- 25 The Agency shall keep all the artefacts in the Museum free from dust, pest and any other damage during the ongoing development works.
- 26 The Agency must employ adult labour only. Employment of child labor will lead to the termination of the agreement. The operator shall engage only such workers, whose antecedents and character have been thoroughly verified and after police verification and other formalities. **Police verification certificate shall be produced for each and every worker engaged by the operator.**
- 27 The Agency shall ensure waste management as per Solid Waste Management Rules, 2016 or any other applicable laws/rules from time to time.
- 28 In case of any difficulty in carrying out the term of the agreement or in case of any difficulty in interpretation of any provision of this agreement the decision of the Department shall be final & binding.

Display Works to be completed in the Museum

S.No	Description
DISPLAY WORKS	
1	<p>Wall Cabinets (10) Display cabinet- Providing & fixing display cabinet 600 mm deep to be made using 32 mm Commercial Plywood back and all side 18 mm Ply finished with 6 mm Corian finish outside and 1 mm thickness Lamination inside. Front glass to be extra clear (5+5+1.5) 11.5 mm thick laminated toughened Glass to be fixed with 25x100 bottom & 25x140 mm thick top First class teak wood member finished with Corian including required Ghana teak wood mounding, beading including anti-termite treatment & track light facility, hardware, powder coated brass fittings complete as per design, drawing and as directed by engineer in charge Cabinet Depth 900 & Height 2000 (BWP Ply & Laminate : century, greenply & Merino make) (Toughened Glass : Atul, saint gobain & Modiguard make) (Corian dupont montelli make)</p>

<p>2</p>	<p>Pedestals (60) Providing and making Pedestals by Fabricating MS Section inner support pedestal to withstand weight of 1,000 Kgs made from 2" x 2" angle / box iron section and 12 MM MS Plate screwed and welded, cladding of 19 mm BWP Plywood on all sides. The pedestal to have a 4" - 6" high skirting offsetted inside by up to 3" as directed by the Architect. M.S. members to be coated with zinc oxide and painted black with epoxy paint. Item to include all necessary groves, tools, hardware, hand polishing of sandstone slabs, provision for signage, necessary fixing details etc. complete. Mode of Measurement - Item to be paid as per the Lengthx Breadth x Height of the finished pedestal</p>
<p>3</p>	<p>16 Feet Digital Display wall Digital wall with interactive touch display along with customized software development with available photos given by the department. Concept, software development, designing, hardware compatibility and integration of the software with hardware compatibility. Complete software development with Installation, fixing at location with working condition</p>
<p>4</p>	<p>Interactive Digital Display Cabinet (3) Customized Software development including concept creation. Software should be developed with content development in English and Telugu, and people should be able to access the content in both the languages. Design, development, navigation with touchpoints. Display kiosks should be more interactive, responsive, and access to internet. Software, hardware, installation, fixing, and handover department in ready to use condition</p>
<p>5</p>	<p>Projection Mapping Theatre / Preview Theatre (Only Technology) No civil work is included 3D projection mapping with creative concept on archaeology with antiquities. 20x15 feet sized room, entire wall should be placed with objectives, photo frames and other special properties to match with the projection mapping. Including Multimedia animation, modeling, texturing, lighting, and film render with high resolution. Mapping with projectors, lighting, sound, dubbing, background music, match with onsite requirement, 3D projection mapping should be developed</p>
<p>6</p>	<p>Augment Reality Augmented reality technology with creative concept for archaeology department. Augmented reality software for sculptures, antiquities, and other artifacts, content should be developed both is English and Telugu language based on the data given by Archaeology department. AR technology with white label techniquescannable markers and objects, Sculptures should be developed in 3d models, video content should be developed both is video format and graphic animation format.</p>
<p>7</p>	<p>Lepakshi View Presenting lepakshiNandhi in front view and surroundings should be developed with the theme of lepakshi. Including concept, designing, fixing the objects</p>
<p>8</p>	<p>Coins Cabinets Display cabinet- Providing & fixing display cabinet 200 mm deep to be made using Boiled waterproof Plywood back and all side18 mm Ply finished with 6 mm Corian finish outside and 1 mm thickness Lamination inside. Front glass to be extra clear 8 mm thick laminated toughened Glass to be fixed with 25x100 bottom & 25x140 mm thick top First class teak wood member finished with Corian including required Ghana teak wood mounding, beading including anti-termite treatment (BWP Ply &Laminate :</p>

	century, greenply& Merino make) (Toughened Glass :Atul, Saintgobain&Modiguard make) (Corian dupontmontelli make)
9	Glass Partitions 12mm toughened glass with Saintgobin or equal company with all ss patches and required stuff
10	Diorama Made with professional Glass Fiber. Diorama characters should be very realistic and natural
11	Wall Paneling
12	Experience center
13	Ground cabinets (4)
14	Content Graphic inside Cabinet and wherever necessary
15	Wi-Fi along with internet
16	Labelling and Content
17	Paintings frames fixing
18	Direction boards making and fixing
19	Kiosk software with hardware and installation
20	Gallery Layout design and fixing
21	Brochures designing including
22	Standees- 4
23	Ticket machine -1
24	Preparation App and QR bar code
25	3- Smart Televisions 65-inches with UPS

Museum Details

**SRI PADMASHREE KALLURI SUBBARAO DISTRICT ARCHAEOLOGICAL MUSEUM
- ANANTHAPURAMU.**

1. Building Total Area: 0.26 ½ CENTS

GROUND FLOOR BUILT UP AREA : 322.93 sqm

FIRST FLOOR BUILT UP AREA : 350.07 sqm

SECOND FLOOR BUILT UP AREA : 350.07 sqm

STILT FLOOR AREA : 327.22 sqm

TOTAL BUILT UP AREA : 1400.29 sqm

Open Area: East Side = 103 X 20 = 2060 SFT

West Side = 103 X 12 = 1236 SFT

North Side = 13 X 62 = 806 SFT

South Side = 26 X 62 = 1612 SFT

Project timeline:

The total project shall be completed within a period of **3 (three) months** from the date of signing of Contract Agreement.

Payment schedule:

<u>S.No</u>	<u>Stage of the work</u>	<u>Payment</u>
1.	After finishing structures with plywood / software structure with presentation / designing of the museum	25 % of tender amount
2.	After finishing corian cladding on showcases / software development with presentation	40 % of tender amount
3.	After completing finishing of all pedestals and display cabinets with corian polish / hardware installation/ AR fixing	20% of tender amount
4.	After fixing glasses to display cabinets / finishing corian work / AR fixing / hardware with software integration onsite	15% of tender amount

3. GENERAL TERMS AND CONDITIONS

3.1 Scope of the Proposal

- 3.1.1 Detailed description of the objectives, scope of services, deliverables and other requirement relating to this assignment are specified in the RFP. The intending Bidders should participate in the selection process in response to this invitation.
- 3.1.2 The Applicant shall submit their proposal in the form and manner specified in the Schedule of the RFP. The Financial Proposal shall be submitted in the aforesaid format. Upon selection, the Applicant shall be required to enter in to an agreement with the Department as per aforesaid format.

3.2 Brief Description of the Selection Process

The evaluation of the proposal will be completed in 2 Steps:

- Step 1 – Opening of Technical Proposal
- Step 2 – Opening of Financial Proposal

The entire bidding process has been explained elaborately in Clause 5 of this RFP document. The selection of Operator will be based on the evaluation on the parameter mentioned under the following evaluation criteria.

3.3 Minimum Eligibility Criteria

- 3.3.1 The applicant must be a company registered under the Companies Act 1956/ the Companies Act, 2013 or a Limited Liability Partnership registered under the LLP Act, 2008 or Partnership or Proprietorship.
- 3.3.2 The Applicant meeting the following minimum eligibility criteria, should submit the proposal:

S.No	Eligibility Criteria	Description
1	Technical	(a) The applicant should be in existence for at least 10 years before proposal due date. (b) The applicant should have at least 3 years of experience related to development/ construction works related to museum/forts/archaeological monument or similar property. Proof of the same needs to be submitted along with the documents. (c) The applicant should have experience in Museum / Digital Interactive display works in Govt. Dept / Organization/Museums/Forts/Temples. (d) The Applicant should have experience in Digitization of antiquities, augmented reality (AR), virtual reality (VR), Immersive Technology, Technical, Digital, Interactive Display experience in Museum field in Govt. Dept / Organization/Museums/Forts/Temples.

		(e) The Applicant should have in-house capability in display technologies in Museum field to ensure, better coordination with hardware and software and technical support under one umbrella
2	Financial	Average Annual Turnover of the Applicant shall be in INR 4.00 Crores or more during the last three Financial Years i.e 2017-18, 2018-19 & 2019-20.
3	Net worth	Firm should have Average Net Worth of at least INR 1.00 Crore in the Last 3 Financial Years.
4	GST Registration	Should have valid GST registration.
5	Locality	The Applicant should have atleast Branch office in Andhra Pradesh to ensure better service and maintenance support to the project

Note:

- a) The bidder must submit a Proof of Registration of the legal entity (Certificate of Incorporation)
- b) Audited Balance Sheets of the last three financial years must be submitted in support, without which the bid may not be considered.
- c) Certificate of Statutory Auditor/ Chartered Accountant for Annual Turnover and Net worth for last three financial years must be provided.
- d) The bidder must submit copy of work orders and its completion certificates of assignments issued by the client.
- e) Must submit the GST registration certificate & PAN Card Copy.

Selection process

S.No	Particulars	Marks
1.	Technical competency	30
2.	Financial Qualification	20
3.	Concept creation	30
4.	Experience in similar projects	10
5.	In-house capability with infrastructure	10
	Total	100

3.4 Fee & Deposits to be Paid by the Applicant

3.4.1 Earnest Money Deposit (EMD) & Cost of RFP Document

- (a) The proposal shall be accompanied by an EMD for a value of **Rs. 4.00 lakh (Rupees Four Lakh only)** in the form of Demand Draft/ Bank Guarantee issued by a Scheduled Commercial Bank in favour of “**Commissioner Department of Archaeology & Museums**” payable/ encashable at Vijayawada.
- (b) The proposal shall also be accompanied by non-refundable document Fee for a value of **Rs. 30,000 (Rupees Thirty Thousand only)** in the form Demand Draft in favour of “**Commissioner Department of Archaeology & Museums**”

payable at Vijayawada.

- (c) The EMD shall be valid for a minimum period of 180 days from the Proposal Due date. On request from the Department, the Applicants would be required to extend the validity of the Proposal Security on the same terms and conditions.
- (d) Any Proposal submitted without EMD & document fee in the form as specified in the RFP document shall be summarily rejected.
- (e) The EMD of the successful bidder shall be refunded on the submission of the Performance Guarantee
- (f) The EMD of Applicants whose Proposal is rejected on account of being Non-Responsive or Non-Reasonable in accordance with the RFP document, will be returned / refunded within a period of sixty (60) days from the date of intimating the rejection of the Proposal by the Department to the Applicant. The EMD may be forfeited by the Department, in the following cases:
 - (i) If the Applicant withdraws his Bid/ Proposal after Technical Proposal opening and during the proposal validity period.
 - (ii) In case of a Successful Applicant, if the Applicant fails within the specified time limit to sign the Agreement.
 - (iii) In case of a Successful Applicant, if the Applicant fails within the specified time limit to furnish the required Performance Security in the form of Bank Guarantee issued in favour of “Commissioner Department of Archaeology & Museums” payable at Vijayawada.
 - (iv) **Or** fails to start the work within stipulated period.

3.5 Performance Security

The Selected bidder, for due and faithful performance of its obligations and shall be required to provide a “Performance Security” for the amount of **Rs. 10.00 lakhs (Rupees Ten lakhs only)** in the form of a ‘Bank Guarantee’ from a scheduled commercial bank, to **Department of Archaeology & Museums** prior to signing of Agreement. The performance security shall remain valid till the end of the contract period.

3.6 Bid Parameter

- (i) The Bid parameter shall be the amount quote in INR quoted for **lowest fee for development and construction of Display works** from the Department for the contract period.

3.7 Application per Applicant

Each applicant shall submit only one application for this Assignment. Violation of this shall lead to disqualification of the applicant.

3.8 Due Diligence, Inspection and Investigation

The Applicants shall be deemed to have conducted a due diligence exercise with respect to all aspects of the Assignment, including visiting the sites mentioned in the RFP and ascertaining for themselves the site conditions, traffic, location, surroundings, climate, access to the site and other data with the Department, applicable laws and regulations or any matter considered relevant by them.

3.9 Validity of Proposal

391 The Proposal shall remain valid for a period not less than 180 (One Hundred and Eighty) days from the due date of submission (“Proposal Validity Period”). Department reserve the right to reject any Proposal that does not meet this requirement. Validity of the Proposal shall be extended for a specified additional period at the request of the Department with same terms & condition.

392 An Applicant agreeing to the request will not be allowed to modify his Proposal, but would be required to extend the validity of his Proposal Security for the period of extension.

393 The validity of the proposal of the Successful Applicant shall be extended till the date of execution of the Contract.

3.10 Right to Reject the Proposal

Notwithstanding anything contained in this RFP Document, Department reserves the right to reject any / all proposals including the lowest fee proposal or withdraw the invitation of the proposal at any stage without citing any reason. Nothing contained herein shall confer any right upon an Applicant or create any obligation / liability upon the Department of any type whatsoever.

3.11 Disqualification

Below companies will be rejected irrespective of their eligibility

- a. Blacklisted companies with state or central government departments
- b. Companies or directors having criminal record
- c. Companies with disputes

3.12 Interpretation

In case of any ambiguity in the interpretation of the conditions of the Selection and scale of charges, the interpretation of the Department will be final and binding on the parties to the conditions of Selection.

3.13 Disputes

- 3.11.1 All disputes between the Successful Applicant and the Department shall be settled as per the Dispute Resolution procedure. During the bidding process, no dispute of any type would be entertained. Even in such cases where the Departments ask for additional information from any Applicant, the same cannot be adduced as a reason for citing any dispute.
- 3.11.2 The courts at **Vijayawada** alone shall have the exclusive jurisdiction on any dispute arising out of this RFP document.

3.12 Award of Project

After selection, a Letter of Award (the "LOA") shall be issued, in duplicate, by the Department to the Selected Applicant and the Selected Applicant shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

In the event the duplicate copy of the LOA duly signed by the selected bidder is not received by the stipulated date, unless it consents to extension of time for submission thereof, the right to signing of the agreement may be forfeited by the Department and the next eligible firm may be considered for the project.

3.13.1. Signing of the Agreement

The preferred agency required to execute the agreement with the Department within such time period from the date of issue of LOA, as specified by the Department.

3.13 Consortium

The Bidders are allowed to form consortium of maximum two entities for participating in the project.

3.14 Proprietary Data

All documents and other information provided by the Department or submitted by an Applicant to the Department shall remain or become the property of the Department. Applicants have to treat all information as strictly confidential. Department will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the applicant to the Department in relation to the Service shall be the property of the Department.

3.15 Monitoring Mechanism

The Department or its authorised representative may inspect/ monitor the Museum at any time with/ without intimation to the Agency.

4. SUBMISSION OF APPLICATION

4.1 General

Applicants may send their queries to Department in writing in diraparch@gmail.com during the period as mentioned in the Schedule of RFP. All the Applicants will be sent clarification to queries received till the stipulated date. The queries received after the prescribed date will not be entertained by the Department.

4.2 Amendment to RFP

At any time prior to the Proposal Due Date, Department may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the RFP through the issuance of Addendum/ corrigendum or may also issue a revised RFP. This will be uploaded to the Department web site (http://aparchmuseums.nic.in/?page_id=47) which will also have treated to be a part of the RFP document.

4.3 Preparation and Submission of Proposal

The Applicants are to submit the EMD, document Fees, Technical & Financial Proposal in three separate sealed covers and all the covers packed in one sealed packet mentioning the name of the project is to be sent to the following address. Completed proposals shall be accepted on or before the specified date and time to the Department at the address given below.

Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum, MG Rd,
Buckinghampetta, Vijayawada,
Andhra Pradesh 520002. Email: diraparch@gmail.com , Ph.No. 0866-2577986

4.4 Language and Currency

4.5.1 The Proposal and all related correspondence and documents shall be written in English language.

4.5.2 The currency for the purpose of the Proposal shall be (INR).

4.6 Sealing and Marking of Proposal

4.6.1 The proposals shall be sealed, marked and submitted as explained below:

- (a) **Envelope No.1** containing the EMD and document Fees shall be marked as **“EMD” & “Bid Document Fee” for “Selection of Agency for development and construction of Display works at Anantapur Museum in Anantapur District”**. The Envelope 1 shall contain the following:
- i. The EMD as prescribed 3.4.1(a)
 - ii. Bid document fee in the form of a Demand Draft

- (b) **Envelope No. 2** duly marked as **“Technical Proposal” for “Selection of Agency for development and construction of Display works at**

Anantapur Museum in Anantapur District” and shall contain the following:

- Covering Letter as per format provided in Form-1
 - Details of applicant in Form-2
 - List of relevant works carried out in last five years as per Form-3.
 - Power of Attorney for signing of proposal in Form-4 (if applicable)
 - EMD in form of DD or Bank guarantee in format as per Form-5
 - Copy of registration / incorporation certificate of the company/firm.
 - Copy of GST Registration Certificate
 - Annual Audited reports (Turnover certificate along with balance sheet and profit loss account duly certified from a chartered Accountant of last three consecutive years (i.e. for 2017-18, 2018-19 and 2019-20).
 - Proof Net worth Certificate for last three financial years (i.e. for 2017-18, 2018-19 and 2019-20 duly certified by Chartered Accountant.
- (c) **Envelope No. 3**, duly marked as “**FINANCIAL PROPOSAL**” (As per Form-6) for **Selection of Agency for Development and Constructions of Display works in Anantapur Museum, Anantapur District** and clearly written on top of the Envelope “**Do Not open with Technical Proposal**” and shall contain the following:
- i. Financial Proposal as per format Form-6
- (d) Both the Technical and Financial Bid shall be placed within an Outer Envelope on which it shall be clearly written “**RFP for Selection of Agency for Development and Constructions of Display works in Anantapur Museum, Anantapur District**”.
- (e) If the envelope is not sealed and marked, as instructed above, Department assumes no responsibility for the misplacement or premature opening of the Proposals submitted.
- (f) The Bids shall be received at the below address until proposal Due Date. Bidders shall submit their Proposals by registered post/speed post/courier/hand delivery only so as to reach the designated address by the Proposal Due Date. Proposals submitted by fax or e-mail shall not be entertained and shall be rejected.

Address: Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum, MG Rd,
Buckinghampetta, Vijayawada,
Andhra Pradesh 520002.
Email: diraparch@gmail.com
Ph.No. 0866-2577986

5. EVALUATION OF BIDS

5.1 Step-1- Technical Evaluation

5.1.1 The Technical Proposals will first be evaluated to determine responsiveness to the RFP. A Technical Proposal shall be considered responsive only if:

- a) the Technical Proposal and all documents specified in Clause 4.6.1 are received in the prescribed format;
- b) the Proposal is received by the Proposal Due Date, including any extension thereof;
- c) it is signed, sealed and marked in accordance with the provisions of the RFP, including specifically, as per Clause 4.6;
- d) it contains all the information and documents (complete in all respects) as requested in the RFP; and
- e) it does not contain any condition or qualification.

5.1.2 Department shall evaluate and determine whether the Bidders who have submitted responsive Technical Proposals satisfy the eligibility criteria.

5.1.3 If any Bidder is found to be disqualified in accordance with the terms of the RFP or the Technical Proposal is found to be non-responsive or the Bidder does not meet the eligibility criteria, then the Proposal submitted by such Bidder will be rejected.

5.1.4 In order to determine whether the Bidder satisfies the eligibility criteria, Department will examine the documentary evidence of the Bidder's eligibility and qualification submitted by the Bidder and any additional information which Department receives from the Bidder upon request by Department.

5.1.5 Where any information provided by a Bidder is found to be patently false or amounting to a material misrepresentation, Department reserves the right to reject the Proposal.

5.1.6 Upon completion of evaluation of the Technical Proposals, Department will notify the Bidders on the date specified in the Bid Schedule, whether they are qualified and eligible for opening of Financial proposal. The Financial Proposals of those Bidders who do not qualify will not be opened.

5.2 Step II: Opening of Financial Proposal

5.2.1 The bidding parameter for selection of the Selected Bidder, subject to other Qualification Criteria and eligibility criteria being met, would be the **“lowest fee for Development and Construction of Display works at Anantapur Museum”** to be

quoted by the Bidder. Department shall open the Financial Proposals of only the qualified Bidders and evaluate the Financial Proposals for responsiveness. If any Financial Proposal is found-

- a) not to be complete in all respects; or
- b) not duly signed by the authorized signatory of the Bidder; or
- c) not to be in the prescribed format; or
- d) to contain alterations, conditions, deviations or omissions

then such Financial Proposal shall be deemed to be substantially non-responsive.

5.2.2 In the presence of representatives of the technically qualified Bidders that choose to be present at the opening of financial proposal meeting, Department shall follow the procedure set out below for selecting the Selected Bidder:

- a) Department shall first tabulate the **“lowest fee for Development and Construction of Display works at Anantapur Museum”** quoted by each qualified Bidder that has submitted a substantially responsive Financial Proposal.
- b) In the course of tabulation, if Department finds a discrepancy between words and figures quoted for the upfront concession fee, then the amount in words shall prevail.
- c) Once the upfront concession fee by each eligible Bidder in a substantially responsive Financial Proposal have been tabulated, Department shall rank the eligible Bidders based on the **“lowest fee for Development and Construction of Display works at Anantapur Museum”** tabulated by the Department. The eligible Bidder who has quoted the **“lowest fee for Development and Construction of Display works at Anantapur Museum”** shall be the Preferred Bidder L1; the eligible Bidder that has quoted the second lowest upfront fee will be the second Preferred Bidder-L2.
- d) The Preferred Bidder shall ordinarily be the Selected Bidder.
- e) If 2 (two) or more qualified Bidders are ranked the Preferred Bidder, then Department, in its sole discretion, may take any measures as it deems fit, including inviting fresh Financial Proposals or selecting the Bidder with the higher net worth.

5.2.3 If the L1 Bidder is disqualified or rejected for any reason whatsoever, then the Department reserves the right to-

- a) select the L2 Bidder as the preferred Bidder for the Project;or
- b) take any such measure as may be deemed fit in the sole discretion of Department, including inviting fresh Financial Proposals from the qualified Bidders or annulling the entire BidProcess.

5.2.4 In case, the Department selects the L2 bidder as preferred bidder then L2 bidder shall be asked to match the “**lowest fee for Development and Construction of Display works at Anantapur Museum**” quoted by him with “**lowest fee for Development and Construction of Display works at Anantapur Museum**” quoted by L1 bidder. In case L2 bidder does not match with the L1 bidder proposal, then Department shall have right to take any such measure as may be deemed fit in the sole discretion of Department.

5.3 Award of the Project

5.3.1 After completing the evaluation of the Financial Proposals and identifying the Selected Bidder, Department shall issue the LOA to the Selected Bidder, indicating its intention for signing the Contract Agreement.

5.3.2 The Selected Bidder shall execute the Contract Agreement within 15 (fifteen) days of the issuance of the LOA by the Department.

5.3.3 Upon issuance of such LOA to the Selected Bidder and before execution of Contract Agreement, the Selected Bidder shall be required to,

- (a) sign and stamp the LOA and send it to Department as acknowledgement of the LOA;(Within 7 days of issuance of LOA)
- (b) submit the performance bank guarantee as mentioned in clause 3.5 (within 15 days of issuance of LOA)

5.3.4 Department shall not entertain any request from the Selected Bidder for negotiations of or deviations to the final execution draft of the Contract Agreement provided by Department.

5.3.5 If the Selected Bidder seeks to materially negotiate or seeks any material deviations from the final execution draft of the Development Agreement, Department may elect to disqualify the Selected Bidder and revoke the LOA issued to the Selected Bidder. If Department elects to disqualify such Bidder and revoke the LOA, then the procedure set out in Clause 5.2.2 and 5.2.3 shall follow.

5.3.6 If the Selected Bidder fails to satisfy the conditions specified in Clause 5.3.3 above or fails to execute the Contract Agreement on or before the date stipulated in the LOA, Department may, unless it consents to an extension, without prejudice to any of its rights under the RFP or law, disqualify the Selected Bidder, revoke the LOA and forfeit the Bid Security. If Department elects to disqualify such Bidder and revoke the LOA, then the procedure set out in Clause 5.2.2 and 5.2.3 shall follow.

- 5.3.7 The cost of execution of Contract Agreement and any other related legal documentation charges and incidental charges will be borne by the SelectedBidder.

ANNEXURE- I

Details of Anantapur Museum

About the Museum

- The District Archaeological Museum, Anantapur is located in a building named after Sri Padmasree Kalluru Subba Rao, a renowned freedom fighter of the Dist. and thrown open to public from 28-10-1992 onwards.
- There are totally 18 glass showcases kept in a big museum hall consisting the antiquities right from pre-historic times to the 20th century.
- The Antiquities are collected from the excavations and from surface collection of village to village survey and also acquired through Treasure Troves and exchange from State Museum etc.
- Nearly 50 stone sculptures and 774 Antiquities are available dated from 3rd C.A.D. to 18th C.A.D.
- The Museum Shop and its counter are located in the entrance complex.
- Visitor Facilities: Clean, cool drinking water and good toilets are available.
- Timings: The Museum is open from 10.30 AM to 5.00 PM and closed on Fridays and Public Holidays.





**SRI PADMASHREE KALLURI SUBBARAO DISTRICT ARCHAEOLOGICAL MUSEUM
- ANANTHAPURAMU.**

1. Building Total Area: 0.26 ½ CENTS

GROUND FLOOR BUILT UP AREA : 322.93 sqm

FIRST FLOOR BUILT UP AREA : 350.07 sqm

SECOND FLOOR BUILT UP AREA : 350.07 sqm

STILT FLOOR AREA : 327.22 sqm

TOTAL BUILT UP AREA : 1400.29 sqm

Open Area: East Side = 103 X 20 = 2060 SFT

West Side = 103 X 12 = 1236 SFT

North Side = 13 X 62 = 806 SFT

South Side = 26 X 62 = 1612 SFT

Display Works to be completed in the Museum

S.No	Description
DISPLAY WORKS	
1	Wall Cabinets (10)
2	Pedestals (60)
3	16 Feet Digital Display wall
4	Interactive Digital Display Cabinet (3)
5	Projection Mapping Theatre / Preview Theatre (Only Technology) No civil work is included
6	Augment Reality
7	Lepakshi View
8	Coins Cabinets
9	Glass Partitions
10	Diorama
11	Wall Panelling
12	Experience centre
13	Ground cabinets (4)
14	Content Graphic inside Cabinet and wherever necessary
15	Wi-Fi along with internet
16	Labelling and Content
17	Paintings frames
18	Direction boards
19	Kiosk
20	Gallery Layout
21	Brochures
22	Standees
23	Ticket machine
24	Preparation App and QR bar code
25	3- Smart television 65-inches with UPS

ANNEXURE- II

**Form-1
Covering Letter**

(on the letter head of the Applicant)

Ref:

Date:

To

Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum, MG Rd,
Buckinghampetta, Vijayawada,
Andhra Pradesh 520002.

Ref: "Selection of Agency for Development and Construction of Display works at Anantapur Museum in Anantapur District."

Dear Sir,

Being duly authorized to represent and act on behalf of (herein after referred to as "the Applicant"), and having reviewed and fully understood all of the Bid requirements and information provided and collected, the undersigned hereby submits the Bid on behalf of (Name of Applicant) for "Selection of Agency for development and construction of Display works in Anantapur Museum, Anantapur, with the details as per the requirements of the RFP.

We confirm that our Bid is valid for a period of 180 days from the date of opening of bids. We also hereby agree and undertake asunder:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Bid we hereby represent and confirm that our Bid is unqualified and unconditional in all respects and we agree to the terms of the RFP and Scope of Work, a part of the RFP document provided tous.

Yours faithfully,

For and on behalf of (Name of Applicant)

Duly signed by the Authorised Signatory of the Applicant with seal

(Name, Title and Address of the Authorised Signatory)

Form-2
Applicant - Profile

Sl.No	Particular	Compliance
1	Name of the Applicant	
2	Status of the Applicant (i.e. a Proprietary Concern/ Private Ltd Co./Public Ltd Co./LLP/ Partnership firm):	
3	Complete Registered Office Address with telephone, fax, website and email:	
4	Date of Incorporation (Please attach copy of certificate of incorporation/ registration):	
5	Company/Firm profile (include background of company/firm, organization structure, background of promoters/partners/proprietor, business of company, years in similar line of business, experience and details of current activities)	
6	Particulars of individual(s) who will serve as point of contact/ communication with Department with contact number, FAX and email-id.	
7	Has the applicant been barred by the Central/State Govt. or any entity from participating in any project?	
8	If yes, does the bar subsist on the date of application?	
9	Has the applicant been penalized due to delay as per contract or for any other reason in relation to execution of a contract in the last three years (Yes/No)	
10	Turnover of the business for the last three years (Please attach copy of last 3 years Audited Accounts): Year 19-20	

	Year 18-19 Year 17-18	
11	Net Worth of the Firm for last three financial years as on 31.03.2020 (Please attach CA Certificate / Audited Certificate)	
12	GST Registration no.	

For and on behalf of:

Organization Seal

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

Form-3
Project Detail Sheet
(Experience of Organization)

(Please fill separate assignment wise)

Assignment Name:	Approx. value of the contract (in INR)
State & City Name	
Name of Client	
Address of Client	
Start Date (month/year)	
Completion Date (month/year)	
Narrative description of Project in brief:	
Description of actual services provided by your firm in the project:	

1. It is hereby certified that the above mentioned details are true and correct.
2. It is hereby certified that our company has actually carried out and completed the above mentioned work/assignments

Signature of Authorized Signatory

Full Name:

Address:

Note: Please provide self-attested copies of Work Orders or Agreement (Clearly mention assignment name, year, and agency name).

Form-4
Format for power of attorney for signing of Bid
(on Stamp Paper of relevant value)

POWER OF ATTORNEY

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr/Ms..... (name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to, for **“Selection of Agency for Development and Construction of Display worksat Anantapur Museum in Anantapur District”** in Andhra Pradesh, India, of Department of Archaeology & Museums, Govt of Andhra Pradesh (hereinafter referred to as “Department”), including signing and submission of all documents and providing information/responses to Department in all matters in connection with our Bid for the above said project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this _____ Day of _____ 20.

For _____

(Name and designation of the person(s) with authority to authorize).

Accepted

_____(Signature)
(Name, Title and Address of the Attorney)

Date:

Form-5
EMD (Bank Guarantee Format)
UNCONDITIONAL AND IRREVOCABLE BANK GUARANTEE

Bank Guarantee No.: _____ **Dated:** _____

Issuer of Bank Guarantee:

(Name of the Bank)

(hereinafter referred to as the “Bank”)

Beneficiary of Bank Guarantee:

Department of Archaeology and Museums (Department)

Nature of Bank Guarantee:

Unconditional and irrevocable Bank Guarantee

Context of Bank Guarantee:

In pursuance of Clause 5.6.1 (a) of the Request of Proposal Document dated (hereinafter referred to as the “RFP” for the “**Selection of Agency for Development and Construction of Display works at Anantapur Museum in Anantapur District**” (hereinafter referred to as the “Project”), provided however, such context of the Bank Guarantee or reference to the Agreement in this Bank Guarantee shall in no manner be relied upon at any stage to adversely affect or dilute the unconditional and irrevocable nature of this Bank Guarantee.

Operative part of the Bank Guarantee:

1. At the request of the _____, we _____, _____ (name and address of the bank), (hereinafter referred to as the “Bank”), do hereby unconditionally and irrevocably affirm and undertake that we are the Guarantor and are responsible to the Department i.e. the beneficiary on behalf of the Applicant, up to a total sum of **Rs.-----**, such sum being payable by us to the Department immediately upon receipt of first written demand from Department.
2. We unconditionally and irrevocably undertake to pay to the Department on an immediate basis, upon receipt of first written demand from the Department and Department of Archaeology & Museums, Govt of Andhra Pradesh

without any cavil or argument or delaying tactics or reference by us to Applicant and without any needforthe Department to convey to us any reasons for invocation of the Guarantee or to prove the failure on the part of the Applicant to repay the amount of **Rs----- Lakhs**or to show grounds or reasons for the demand or the sum specified therein, the entire sum or sums within the limits of **Rs.-----**.

3. We hereby waive the necessity of the Department demanding the said amount from Applicant prior to serving the Demand Notice uponus.
4. We further agree and affirm that no change or addition to or other modification to the terms of the Agreement, shall in any way release us from any liability under this unconditional and irrevocable Guarantee and we hereby waive notice of any such change, addition or modification. We further agree with the Department that the Department shall be the sole and the exclusive judge to determine that whether or not any sum or sums are due and payable to him by Consultant, which are recoverable by the Department by invocation of thisGuarantee.
5. This Guarantee will not be discharged due to the change in constitution of the Bank or the Applicant. We undertake not to withdraw or revoke this Guarantee during its currency/ validity period, except with the previous written consent of theDepartment.
6. We unconditionally and irrevocably undertake to pay to the Department, any amount so demanded not exceeding **Rs.-----**,notwithstanding any dispute or disputes raised by Applicant or anyone else in any suit or proceedings before any dispute review expert, arbitrator, court, tribunal or other authority, our liability under this Guarantee being absolute, unconditional and unequivocal. The payment so made by us under this Guarantee to the Department, shall be a valid discharge of our liability for payment under this Guarantee and the Applicant shall be a valid discharge of our liability for payment under this Guarantee and the Applicant shall have no claim against us for making suchpayment.
7. This unconditional and irrevocable Guarantee shall remain in full force and effect and shall remaininvaliduntil _____ (180 days from the proposal duedate).

Notwithstanding any contained herein:

1. Our liability under this Bank Guarantee shall not exceed Indian Rs. .Thisunconditional and irrevocable Bank Guarantee shall bevalidw.e.f. _____ (Date of Submission ofProposal)to_____.
2. We are liable to pay the guaranteed amount or any part thereof under this unconditional and irrevocable Bank Guarantee only and only if Department of Archaeology & Museums, Govt of Andhra Pradesh (Department), serves upon us a written claim or demand on orbefore _____.

AuthorizedSignatory

ForBank

Form- 7
(in Cover Two)
Financial Proposal

To,
Office of the Commissioner,
Department of Archaeology & Museums,
Govt. of A.P. Bapu Museum, MG Rd,
Buckinghampeta, Vijayawada,
Andhra Pradesh 520002.

Sub: “Selection of Agency for Development and Construction of Display works at Anantapur Museum in Anantapur District”.

Sir,

[Being duly authorized to represent and act on behalf of _____ (*name of the applicant*)], having reviewed and fully understood all the requirements of the Request for Proposal dated [] (**RFP**) issued by Department for “**Selection of Agency for Development and Construction of Display works at Anantapur Museum in Anantapur District**” (the **Project**), we hereby provide our Financial Proposal including all applicable taxes.

S.No	Description	Amount in Rs.
DISPLAY WORK		
1	Wall Cabinets (10)	
2	Pedestals (60)	
3	16 Feet Digital Display wall	
4	Interactive Digital Display Cabinet (3)	
5	Projection Mapping Theatre / Preview Theatre (Only Technology) No civil work is included	
6	Argument Reality	
7	Lepakshi View	
8	Coins Cabinets	
9	Glass Partitions	
10	Diorama	
11	Wall Panelling	
12	Experience centre	
13	Ground cabinets (4)	
14	Content Graphic inside Cabinet and wherever necessary	
15	Wi-Fi along with internet	
16	Labelling and Content	
17	Paintings frames	
18	Direction boards	
19	Kiosk	
20	Gallery Layout	
21	Brochures	
22	Standees	

23	Ticket machine	
24	Preparation App and QR bar code	
25	3-Smart Televisions-65 inches with UPS	
	Display Work Total	
	Sub Total	
	GST @12%	
	National academy Construction (N.A.C) @0.1%	
	Contingency Charges @1%	
	Consultancy Charges	
	Un foreseen and Escalation rates	
	Gross Amount	

It is a firm and irrevocable offer, and shall remain valid and open for a period of not less than 180 days from the Proposal Due Date. We acknowledge and agree to submission of an unconditional proposal.

Yours sincerely,

Authorized Signature with official seal:

Name and Title of Signatory:

Name of Firm: